



Adding a Development Activity in MyPath

2025 Training Days Session(s)

TRAINING DAYS 2025

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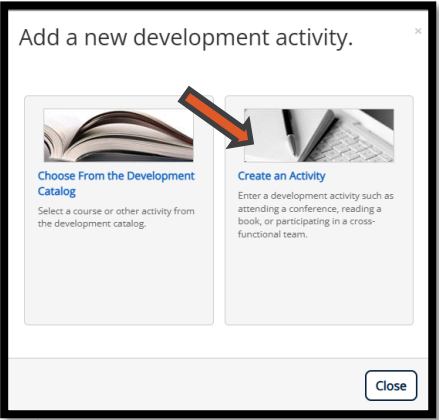
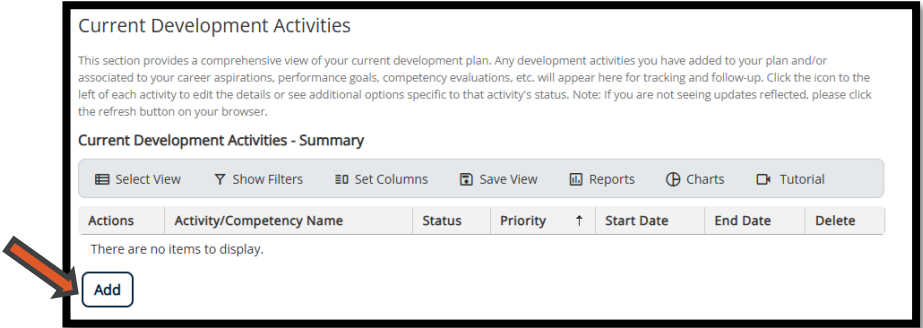
HCA
Healthcare®

Step One: Go to My Path

Step Two: Click Development

Step Three: Click Add

Step Four: Click Create an Activity



Step Five: Complete this dialog box.

In Activity Name field include 2025 Training Days: “Session Name you attended”

Step six: Click “Save”

Add New Development Activity

Instructions

Enter the development activity details and click Save. The activity will be added to your development plan where you can update your notes and track your status as you progress.

Source Type:

Ad Hoc

Activity Name:

*

Activity Description:

Development Goals / Notes:

Status:

▼

Priority:

▼

Start Date:

(MM/dd/yyyy)

End Date:

(MM/dd/yyyy)

Hours:

Spell Check

Cancel

Save

Learn. Lead. Transform.



Thank you

